**WSASEA Executive Board Meeting**

Tuesday June 2, 2021 2:00pm – 3:00pm

Zoom

1. **Call to Order**
2. **Welcome & Introductions**
	* Board Members:
		+ President – Tisha Pasquinelli
		+ Past President – n/a
		+ President Elect – Rachel Lee
		+ Vice President – Martin Nunez
		+ Secretary – Jasmine Johnson
		+ Treasurer – Alyse Bradway
		+ Member at Large – Heidi Lindstrom (Absent)
		+ Webmaster – n/a
3. **Old Business**
	* 2021-2023 Executive Board Nominations (President Elect, Vice President, Treasurer)
		+ We have not received any responses to the request for nominations
		+ Current Board Members – each one of us will reach out to at least one person we know and encourage them to nominate themselves for a position
		+ The Board agrees to extend the deadline for nominations
			- Tisha will send out another notice to the membership at large on 6/2/21 with a new deadline of 6/11/21
				* Include link to positions, more information, and option to reduce standard term lengths due to Covid-19
		+ Discussed on-boarding for new Board Members – Job Descriptions
4. **Treasurer’s Report**
	* Rainbow Lodge:
		+ Contract for 2023 was signed and kept the same dates (2nd week in May – 5/9/23-5/11/23)
		+ Discussion – should we change the dates to a Monday-Wednesday or Wednesday-Friday
		+ Decision – Yes, if we can, do Wednesday-Friday, if we can’t we will leave the dates as is and consider a date change for future years
			- Alyse will find out if we are able to change the dates and report back
		+ Discussed historical locations and rationale for location
	* Conference Fees and Dues 2022
		+ Decision – No dues for 2022
		+ We will charge a small fee for virtual conference attendance (suggested $20)
			- Will cover speaker costs
			- WSAC may cover this, will need to inquire
5. **Secretary’s Report**
	* Next June 2021 WSASEA Executive Board Meeting:
		+ June 16th meeting scheduled for 6/16/21 2:00pm-3:00pm
			- 6/16/21 Meeting Topics:
				* Go over 2021-2023 nominations
				* Rainbow Lodge Contract – Date changed?
				* Discuss 2021 Fall Town
6. **New Business**
	* WSASEA Listserv to be replaced with Google Group for coming year
		+ Alyse is setting this up and this will be the Treasurer’s responsibility as they will maintain the Google Group based on dues collection when we reinstate dues
		+ Board Members will be encouraged to post in Google Groups to keep it active and keep membership engaged
		+ We will need to add this task to the job description of the Treasurer Board Member
			- Will require a vote to change the job description – will need full membership vote, not just a Board vote
				* To be done at the next conference – Fall Town
				* Update website and Drop Box document when change goes into effect
7. **Other Business**
	* Alyse and Tisha to exchange 2020 conference lists so they each have a full list of attendees from 2020
8. **Adjourn**