**WSASEA Executive Board Meeting**

Tuesday June 2, 2021 2:00pm – 3:00pm

Zoom

1. **Call to Order**
2. **Welcome & Introductions**
   * Board Members:
     + President – Tisha Pasquinelli
     + Past President – n/a
     + President Elect – Rachel Lee
     + Vice President – Martin Nunez
     + Secretary – Jasmine Johnson
     + Treasurer – Alyse Bradway
     + Member at Large – Heidi Lindstrom (Absent)
     + Webmaster – n/a
3. **Old Business**
   * 2021-2023 Executive Board Nominations (President Elect, Vice President, Treasurer)
     + We have not received any responses to the request for nominations
     + Current Board Members – each one of us will reach out to at least one person we know and encourage them to nominate themselves for a position
     + The Board agrees to extend the deadline for nominations
       - Tisha will send out another notice to the membership at large on 6/2/21 with a new deadline of 6/11/21
         * Include link to positions, more information, and option to reduce standard term lengths due to Covid-19
     + Discussed on-boarding for new Board Members – Job Descriptions
4. **Treasurer’s Report**
   * Rainbow Lodge:
     + Contract for 2023 was signed and kept the same dates (2nd week in May – 5/9/23-5/11/23)
     + Discussion – should we change the dates to a Monday-Wednesday or Wednesday-Friday
     + Decision – Yes, if we can, do Wednesday-Friday, if we can’t we will leave the dates as is and consider a date change for future years
       - Alyse will find out if we are able to change the dates and report back
     + Discussed historical locations and rationale for location
   * Conference Fees and Dues 2022
     + Decision – No dues for 2022
     + We will charge a small fee for virtual conference attendance (suggested $20)
       - Will cover speaker costs
       - WSAC may cover this, will need to inquire
5. **Secretary’s Report**
   * Next June 2021 WSASEA Executive Board Meeting:
     + June 16th meeting scheduled for 6/16/21 2:00pm-3:00pm
       - 6/16/21 Meeting Topics:
         * Go over 2021-2023 nominations
         * Rainbow Lodge Contract – Date changed?
         * Discuss 2021 Fall Town
6. **New Business**
   * WSASEA Listserv to be replaced with Google Group for coming year
     + Alyse is setting this up and this will be the Treasurer’s responsibility as they will maintain the Google Group based on dues collection when we reinstate dues
     + Board Members will be encouraged to post in Google Groups to keep it active and keep membership engaged
     + We will need to add this task to the job description of the Treasurer Board Member
       - Will require a vote to change the job description – will need full membership vote, not just a Board vote
         * To be done at the next conference – Fall Town
         * Update website and Drop Box document when change goes into effect
7. **Other Business**
   * Alyse and Tisha to exchange 2020 conference lists so they each have a full list of attendees from 2020
8. **Adjourn**