**WSASEA BOARD SPRING CONFERENCE PLANNING MEETING**

February 11th, 2016

**Board Members Present**

Julie Anderson, President, Michael Grosso, Past President, Rachel Lee, Vice-President, Kelly Donaldson, Treasurer, Jessie Payne, Member-At-Large & Webmaster, Annette Clark, Secretary.

Julie Anderson called meeting to order at 9:30 a.m.

Spring Conference Scheduled for May 2nd -4th, 2016 at Rainbow Lodge.

Starting topic for the meeting was the upcoming election for the year. The Board Member positions coming up for new terms are President Elect, Secretary, and Member at Large. This year at the conference we will have every board member give a mini presentation of what their position is, what their duties are and what they have benefited from in the position. The title of this year’s conference will be **Student Engagement** was adopted for this meeting.

These are the following assignments that were made for the conference:

Ice Breaker – Jessie Payne

Jessie Payne – Keynote, Deb, Retention Specialist from WWU and seek out Caryn Regimbal from Bellingham Tech College to be a main topic speaker. Jessie Payne will also facilitate the Round Table Discussions

Julie Anderson will reach out to Anne in Career Services at ST Martins and give JLD presentation, and the announcement for news letter

Rachel Lee – Reach out to Tommy Skaggs for Ted Talks, (If not Annette will come up with something), spring newsletter and Rachel to create agenda

Michael Grosso will contact Susanne/Kim with giving a work study update as well as Jeff Powell and Marlena as a backup. Will also give a presentation on Internal and External Audit and the Department of Education and Michael will check with Tommy and Tori if they will still be the Student Employee of the year committee

Rachel Lee and Kelly Donaldson will present on Students in Need (Foster Care/Passport)

Kelly Donaldson to make changes to registration forms and make them available online

Annette Clark will come up with decorations for **Student Engagement**

We discussed that ICE would be every other year. It will be another great year at Rainbow Lodge.

The meeting adjourned at 2:30 pm.